

# TENDER NOTICE

...until the day dawn and the  
DAYSTAR arise in your hearts.  
(2 Peter 1:19)



## INVITATION FOR PREQUALIFICATION FOR THE SUPPLY OF GOODS, WORKS & SERVICES

Daystar University invites applications from interested eligible firms for pre-qualification of suppliers to be included in the pre-qualified list of suppliers from **1<sup>st</sup> August 2021 -31<sup>th</sup> July 2024** as indicated in the schedule below.

### CATEGORIES FOR PREQUALIFICATION OF SUPPLIERS FOR SUPPLY OF GOODS, WORKS & SERVICES A

Reference No: DU/005/2021-2024

GENERAL CATEGORY A-PROVISION OF SERVICES	
CATEGORY NO.	DESCRIPTION
DU/A/001	Provision of Creative Design Services for Marketing & Promotional materials, Plaques, Signages, etc.
DU/A/002	Provision of Motor Vehicle Maintenance & Repair Services
DU/A/003	Provision of Transport & Car Hire Services
DU/A/004	Provision of Computer Networking Services
DU/A/005	Provision of Air Travel & Ticketing Services
DU/A/006	Provision of Cleaning, Fumigation and Garbage Collection Services.
DU/A/007	Provision of Laundry Services
DU/A/008	Provision of Maintenance Services for Generators
DU/A/009	Provision of foodstuffs & Catering Services
DU/A/010	Provision of Electrical Engineering Services
DU/A/011	Provision of Security Services
DU/A/012	Provision of Insurance Brokerage Services
DU/A/013	Provision of ICT Network and Security Services
DU/A/014	Provision of Repair Services for Office & Classroom Furniture
DU/A/015	Provision of Maintenance Services for Water Equipment
DU/A/016	Provision of Hotel & Conference Services (Accommodation & Meals)
DU/A/017	Provision of Structured Cabling & Wireless LAN, Wan Services (including Maintenance Services)
GENERAL CATEGORY B-SUPPLY & DELIVERY OF GOODS	
DU/B/001	Printing, Supply & Delivery of Branded Promotional Items (T-shirts, Diaries, Pens, Caps, Notebooks, etc.), Memorabilia, Corporate Gifts & related merchandise
DU/B/002	Supply of Building Materials, Concrete Blocks, Concrete Seats, Marram, Hardcore ,Hardware Supplies, Tools, Paints, Electrical fittings and Lighting Materials
DU/B/003	Supply & Delivery of Computers, Laptops, Printers, Tablets, General Computer & Printer Consumables & Accessories
DU/B/004	Supply & Delivery of Laboratory & Scientific Equipment, Reagents, Glassware & Testing Equipment
DU/B/005	Supply & Delivery of Library Books (Textbooks & Periodicals)
DU/B/006	Supply & Delivery of Audio-Visual Equipment, LCD Projectors, Studio Equipment Cameras, Video Equipment & related Supplies
DU/B/007	Supply & Delivery of Vehicle Tyres, Tubes & Batteries
DU/B/008	Supply & Delivery of Studio Equipment
DU/B/009	Supply & Delivery of Sports Equipment including Sports & GYM Apparel
DU/B/010	Supply & Delivery of Nursing, Engineering & Science Lab Supplies
DU/B/011	Supply & Delivery of General office Stationery
DU/B/012	Supply & Delivery of Fire Extinguishing Appliances (Including Fire Suppression Equipment's & Maintenance)
DU/B/013	Supply & Delivery of Cameras, Video Equipment & related Supplies
DU/B/014	Supply & Delivery of office Furniture
DU/B/015	Supply and Maintenance of Air Conditioning Equipment
DU/B/016	Supply and Maintenance of the UPS
GENERAL CATEGORY C-PROVISION OF WORKS	
DU/C/001	Provision of General Building Construction Works & Partitions
DU/C/002	Provision of Plumbing & Sewerage Services
DU/C/003	Provision of Maintenance & Repair Services for Kitchen Equipment, Burners & Cookers
DU/C/004	Provision of Consultancy Services for Building & Construction and related Works (Architectural & Quantity Surveying Services)

Interested and eligible firms can **download** the prequalification documents from **Daystar University website** [www.daystar.ac.ke](http://www.daystar.ac.ke) and submit the documents on or before the deadline for submission of the pre-qualification documents together with a **non-refundable** fee of **Kshs 3,000**. The non-refundable fee can be deposited directly to Cooperative Bank, Daystar University **Account No:01120065209800** of Athi River Branch. A copy of the receipt should be attached to the tender document as payment evidence which is mandatory.

The procuring entity shall allow the tenderer to review the tender document from the University website [www.daystar.ac.ke](http://www.daystar.ac.ke) free of charge before purchase.

For further information and clarification, interested eligible firms may contact Daystar University at the address given below between **0900 hrs to 1600 hrs**, Monday-Friday inclusive, exclusive of weekends and public holidays, before the deadline for the submission of the prequalification documents.

### SUBMISSION INSTRUCTIONS

Prequalification documents must be submitted in plain sealed envelopes clearly marked "**Tender no. DU/005/2021-2024, Prequalification of suppliers for the year 2021 -2024** with category reference number (e.g. DU/A/001) addressed to:

DEPUTY VICE CHANCELLOR, FA & P  
ATT: PROCUREMENT SECTION  
DAYSTAR UNIVERSITY  
P.O. BOX 44400 - 00100  
NAIROBI.  
Tel No: (+254) 724256408/709972000  
Email: [procurement@daystar.ac.ke](mailto:procurement@daystar.ac.ke)